

Steps To Obtain a Mobile Home Permit In Gilmer County

There is a 24 hour turn around time for all permits!

1. Apply and obtain a **COPY** of Septic Tank Permit from the Environmental Health Office (706) 635-6050.
2. Obtain application package for Mobile Home Permit from the Planning & Zoning Office and complete **ALL** information requested on the application and attached affidavits.
3. Obtain current year tax decal and moving permit for Mobile Home from the Tax Commissioner's Office. Also obtain copy of **TITLE** or **Bonded Title**.
4. Obtain a **COPY** of a **legal survey** showing Mobile Home on plat and note all setbacks to property lines. (Front – Back – Sides)
5. Return completed permit application package, **COPIES** of septic tank permit, legal survey with site plan, and all other required information to the Planning & Zoning Office to purchase a permit.

Failure to have any of the above items will delay permitting process.

Your Building Permit and your 911 Address MUST be posted on your property prior to scheduling your first inspection.

AFTER PERMIT HAS BEEN ISSUED:

1. Obtain a 911 address at the E911 Addressing Center (706-635-4653). **A copy of your permit will be required and driveway MUST be staked.**

Failure to provide the Planning & Zoning Office with a 911 address will delay your **LAYOUT Inspection.**

2. Apply for electrical service:
A.E.M.C. (706) 276-2362 or GA. Power (800) 660-5890

Failure to provide your Building Permit Number and your 911 Address could delay service scheduling for power.

Revised 9/1/10